**Appendix A**

**SCAFFOLD INSPECTION CHECKLIST (page 1 of 2)**

**Scaffold type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Scaffold location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Each box indicates one work shift OR one workday if only operating on one shift***

□□□□□ Inspect job site to determine ground conditions, strength of supporting structure & overhead obstructions.

□□□□□ Check to see if power lines near scaffolds are de-energized or that the scaffold/tools/materials are at least 10 feet away from energized power lines.

□□□□□ Verify that the scaffold is the correct type for the loads, materials, employees, and weather conditions (do not use scaffold in winds exceeding 25 MPH, do not place tarps/plastic sheets on top of or around the scaffold).

□□□□□ Check footings to see if they are level, sound, rigid, and capable of supporting the loaded scaffold.

□□□□□ Check that wheels are locked in place.

□□□□□ Check legs, posts, frames, and uprights to see if they are on baseplates and mudsills.

□□□□□ Check metal components for bends, cracks, holes, rust, welding splatter, pits, broken welds, and non-compatible parts.

□□□□□ Check for safe access. Do not use the cross braces as a ladder for access or exit.

□□□□□ Check that all cross bracing is in place to support legs.

□□□□□ Check wooden planks for cracks, splits greater than one-quarter (1/4) inch, end splits that are long, many large loose knots, warps greater than one-quarter (1/4) inch, boards and ends with gouges, mold, separated laminate(s), and grain sloping greater than 1 in 12 inches from the long edge. Planks must be scaffold grade lumber or equivalent.

□□□□□ If the planks deflect one-sixtieth (1/60) of the span or 2 inches in a 10-foot wooden plank, the plank has been damaged and must not be used.

□□□□□ Check to see if the planks are close together, with spaces no more than 1 inch around uprights.

□□□□□ Check to see if 10-foot or shorter planks are 6 to 12 inches over the center line of the support, and that 10-foot or longer planks are no more than 18 inches over the end.

□□□□□ Check to see if the platform is 14 inches or less away from the wall or 18 inches or less away if plastering or stucco.

□□□□□ Check for guardrails and midrails on platforms more than 6 feet high.

□□□□□ Check for employees under the platform and provide falling object protection such as toe boards or barricade the area. Make sure that hard hats are worn.

□□□□□ Ensure any ropes/chains and pulleys used to hoist materials/tools onto the scaffold are in good condition.

□□□□□ Ensure scaffolds that are 4:1 (height to width) or more are secured to the building/structure or as described by the scaffold's manufacturer to prevent tipping. Some types of scaffold may require the use of outriggers.

**…>>>>>>>>>>……………..>>>>>>……….>>>>>>>>……..>>>>>>>>>>>>>…………Continued on page 2.**

**Appendix A**

**SCAFFOLD INSPECTION CHECKLIST (page 2 of 2)**



**Note: Any Comments or Deficiencies Found or Deficiencies Corrected or If The Scaffold Was Removed From Service**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Each box indicates one workshift OR one workday if only operating on one shift***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date AND/OR Shift |  |  |  |  |  |
| Inspectors Initials |  |  |  |  |  |