



# PennState Physical Plant

ENVIRONMENTAL  
HEALTH & SAFETY

## IDENTIFICATION STICKER FOR CPR/AED TRAINED/CERTIFIED EMPLOYEES

In order to identify individuals that are trained in CPR and AED operation, identification stickers have been purchased (see picture at right). The following are guidelines on where and how to post these stickers.



- CPR/AED Trained/Certified Stickers (4" diameter) will be provided by EHS to University Health Services and Health Matters staff for distribution to Penn State employees receiving training through these organizations. For those receiving training through other providers, stickers may be obtained through their designated AED Coordinator who can acquire stickers by contacting EHS.
- A CPR/AED Trained/Certified Sticker shall be provided to each employee upon completion of CPR/AED Training they receive.
- For those individuals who have already received CPR/AED training and certification, they may obtain a sticker through their AED Coordinator upon proof of current certification. If your work unit does not have an AED Coordinator, contact EHS.
- Individuals who have received training and been certified in CPR/AED should post the stickers as follows:
  - Place sticker in a conspicuous place near the office or work space entrance. A typical location for the sticker is near the employee name or room number identification next to the door entry into the office.
  - For individuals who do not have an assigned work area, the sticker can be applied to hardhats or other such regularly worn items.
  - Stickers shall be placed on interior glass surfaces/windows. They shall not be placed on surfaces that may be damaged if/when the sticker is removed. This includes painted surfaces such as doors, door trim or walls.
  - If stickers cannot be secured on glass, they shall be pinned to or otherwise posted on other surfaces that allows for easy removal of the sticker(s).
  - For employees who work in shared offices, place the sticker in the location closest to the primary work station for the CPR/AED trained employee but still visible to co-workers.
- When a CPR/AED trained employee leaves the work area or allows their certification to lapse, the sticker shall be removed by the employee or their supervisor.

If you have any questions about Penn State's AED Program, please contact EHS or check out the EHS AED Website at <https://ehs.psu.edu/automated-external-defibrillator-aed/overview>.

April 2018

Reference: Policy SY22 AUTOMATED EXTERNAL DEFIBRILLATORS (AED), <http://guru.psu.edu/policies/SY22.html>