

Snapshots!

**Laboratory and Research Safety Program**

**<http://ehs.psu.edu/laboratory-safety/overview>**

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**Who does this program apply to?**

* University employees and students who work in or supervise those who work in laboratories.

**What are the key requirements of this program?**

* Faculty/Staff/Students working in labs must read, conform with and sign the Laboratory and Research Safety Plan <http://ehs.psu.edu/sites/ehs/files/lab_and_research_safety_plan_new_policy2013.doc>. This includes completing the Unit Specific Plan, <http://ehs.psu.edu/sites/ehs/files/unit_specific_plan_form_template_added_ghs.doc>
* Hazardous wastes must be handled according to PSU safety policy SY20, <http://guru.psu.edu/policies/SY20.html>
* Training Requirements: All students, faculty and staff who work in laboratories, or supervise those who do, are required to attend “Laboratory Safety” training <http://www.ehs.psu.edu/training/index.cfm> .
* Supervisors must:
* Ensure that students and employees receive the mandatory initial and refresher “Laboratory Safety” training.
* Provide Personal Protection Equipment (PPE) and ensure that it is worn by employees.
* Ensure that employees and students have reviewed and are complying with the Laboratory and Research Safety Plan.
* Ensure that Standard Operating Procedures are developed for all hazardous operations.
* Ensure that hazardous waste is disposed of properly and in a timely manner.
* Training Requirements:
* Take mandatory initial & annual refresher “Laboratory Safety” training.
* Audit the implementation of your program annually.
	+ Laboratory Self Inspection due in January. <http://ehs.psu.edu/sites/ehs/files/laboratory_self_inspection.docx>
* Recordkeeping Requirements:
	+ All areas handling or storing hazardous waste must maintain a “Waste Management Logbook” which can be found within the Laboratory and Research Safety Plan

**For additional information:**

* PSU Laboratory Website, <http://ehs.psu.edu/laboratory-safety/overview>
* OSHA Laboratory Standards <http://www.osha.gov/SLTC/laboratories/standards.html>