

Updated Cleaning and Disinfecting Procedures in Response to Coronavirus

Products and Procedures

All-purpose and general-purpose cleaners will be replaced with Betco® Quat Stat 5™ for daily cleaning and disinfecting of frequently touched surfaces. Quat Stat 5™ has been approved by the EPA as effective against coronavirus. Changes in product and processes include:

- **Restroom Cleaning:** OPP Custodial will clean and disinfect restrooms once daily, M-F. Surfaces disinfected will include toilets and toilet handles, urinals and urinal handles, sinks and sink faucets, paper/soap/feminine hygiene dispensers, floors, stall door handles, and restroom entrance handles and push plates using Quat Stat 5™. Microfiber cloths and mops will be used with Quat Stat 5™ to wipe all surfaces and mop floors.
- **Exterior Building Entrances:** OPP Custodial will disinfect exterior door handles and push plates, and frequently touched surfaces like ADA automatic door opening buttons using a Microfiber cloth with Quat Stat 5™ once daily, M-F.
- **Interior of Buildings:** All desks, podiums, conference tables, interior doorknobs, interior door push plates, handrails, light switches, and ALL other surfaces identified as high touch areas will be cleaned and disinfected using a Microfiber cloth and Quat Stat 5™. The table below lists common public room types that will be cleaned and disinfected once daily, M-F.

Room Types		
Classrooms	Restrooms	Corridors
Lobbies	Stairwells	Elevators
Research Labs	Computer Labs	Conference Rooms
Kitchen(ettes)	Break Rooms	Works Shops
Work Rooms	Fitness Rooms	Locker Rooms

- **Bottle Fill Stations and Water Fountains:** Bottle fill stations and water fountains will be disinfected using a Microfiber cloth and Quat Stat 5™ once daily, M-F.

PPE

- **Employees will wear approved protective gloves such as latex, latex-free, or nitrile gloves when cleaning frequently touched surfaces using Quat Stat 5™.**
- Employees **will wash hands** thoroughly and frequently during their shift.
 - <https://www.cdc.gov/handwashing/when-how-handwashing.html>
- **Mask wearing is mandatory for all OPP employees while cleaning inside buildings.**

Electrostatic Spraying Disinfecting PPE Requirements and Cleaning Protocol

- Provided Separately

OPP Custodial Levels of Service – Fall 2020

Space	Tasks	Frequency
General Purpose and Departmental Classrooms	<ul style="list-style-type: none"> • Cleaning/disinfecting podiums • Cleaning whiteboards/chalkboards if used • Disinfect frequently touched surfaces including desks, door handles, light switches 	Once Daily, M-F
Restrooms	<ul style="list-style-type: none"> • Clean and disinfect frequently touched surfaces including toilets, urinals, sinks, dispensers, and door handles. • Mop and disinfect floors • Refill paper and soap dispensers • Empty trash 	Once Daily, M-F
Teaching and Research Labs	<ul style="list-style-type: none"> • Clean and disinfect frequently touched surfaces such as door handles, light switches, sink fixtures, drawer handles, tables, chairs, and soap and paper dispensers. • Empty trash and recycling 	Once Daily, M-F
Public Spaces (Entrances, lobbies, corridors, elevators, stairwells)	<ul style="list-style-type: none"> • Cleaning and Disinfecting frequently touched surfaces including door handles and push plates, elevator buttons, light switches, handrails, and trash/recycling stations. • Empty trash and recycling stations 	Once Daily, M-F