

**Snapshots!**

**Aerial/Scissor LiftProgram**

<http://ehs.psu.edu/aerial-scissor-lifts/overview>

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**Who and what does this program apply to?**

* University employees who operate an aerial or scissor lift.
* Equipment which is utilized to elevate operators such as articulating boom lifts, man-lifts/cherry pickers, scissor lifts, extendable/telescoping aerial lifts, and vehicle mounted aerial/bucket trucks.

**What are the key requirements of this program?**

* Supervisors must:
	+ Be thoroughly informed of the contents of this program and how it relates to their areas of responsibility and authority.
	+ Ensure employee compliance with all provisions of the Aerial/Scissor Lift program.
	+ Ensure that their employees receive aerial/scissor lift training when required.
	+ Ensure employees are provided with and use appropriate personal protective equipment.
* Employees must:
	+ Comply with all provisions of the Aerial/Scissor Lift program, including attending required training sessions and conducting pre-use equipment inspections.
	+ Promptly report any safety concerns related to aerial/scissor lifts to their immediate supervisor.
* Training Requirements:
	+ Certification of aerial/scissor lift operators at PSU is a three-step process consisting of classroom instruction, hands-on training and hands-on evaluation*.*
	+ Employees must receive training and pass an evaluation of their driving skills before being allowed to operate an aerial or scissor lift independently.
	+ Documented reevaluation of each aerial/scissor lift operator will be completed at least once every three years.
	+ Retraining is required whenever:
	+ The operator has been observed to be using the aerial/scissor lift in an unsafe manner.
	+ The operator has been involved in an accident or a near-miss incident.
	+ The operator has received an evaluation that reveals the operator is not using the aerial/scissor lift safely.
	+ The operator is assigned to operate a different type of equipment.
	+ A condition in the workplace changes in a manner that could affect safe operation of the equipment.
* Inspection Requirements:
	+ Pre-Use: Before use each day or at the beginning of each shift, the aerial/scissor lift shall be given a visual inspection and functional test by the operator.
	+ Annual: An annual inspection is required and must be conducted by an authorized person qualified as a mechanic on the type of aerial/scissor lift.
* Recordkeeping Requirements:
	+ Work units must maintain records of all aerial/lift training, pre-use inspections, annual equipment inspections and repair records.

**For additional information:**

* Penn State Aerial/Scissor Lift Program
* OSHA Regulations <http://www.osha.gov/>
* 29 CFR 1926 Subpart L – Scaffolds (Aerial and Scissor Lifts fall under this OSHA Subpart)
* 29 CFR 1910.67 - Vehicle-mounted elevating and rotating work platform (Bucket Trucks)
* ANSI A92 Standards – Regarding elevating work platforms