**Refrigerant Management Program Self Audit for Appliance Owners**

Location: Work Group:

Work Group Leader: Date:

| **Item** | **Y/N/NA** | **Comments** |
| --- | --- | --- |
| * 1. Do you have refrigeration equipment that contains 50 pounds or more in a circuit? If yes, please attach a copy of the list containing the required information and submit to EHS.
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| * 1. Do you have service records (PSU and/or contractor) for the last three years for all equipment containing 50 pounds or more of refrigerant? If yes, indicate contractor, PSU, or both.
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| 1. Have you calculated leak rates for all appliances with 50 pounds or more refrigerant that have had refrigerant addition and/or leaks this year?
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| 1. Did any of the appliances under your purview exceed the appropriate trigger leak rate?
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| 1. If yes to question 4, was the leak repaired within the required time frame (including initial and follow-up verification tests and required leak inspections)? If no, provide detail.
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| 1. Do any of your appliances meet the definition of “chronically leaking” (loss of 125% of full charge over one year)?
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| 1. Have you been required to submit any reports to EPA? If yes, do you have copies of those reports?
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| 1. Have you mothballed any appliances?
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| 1. Have you had a service provider perform an annual inspection of the integrity of mechanical rooms with refrigerant-containing appliances?
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**Additional Comments/Clarifications:**

**Submit this completed audit annually to EHS on January 31st.**